

**OUTSIDE BACK**

Fold

**OUTSIDE FRONT**

Please delete template guides before submitting to print.

## INSIDE TOP

### A2 5.5" x 4.25" Folded

Document Size with Bleed = 5.75" x 8.75"



← **Safe Guide** = Any text or graphics that do not bleed off the edge of your document should be at least 1/8" (.125) away from the Trim Line.



← **Trim Edge** = Final size of your printed piece after cutting. Any backgrounds, text or graphics that bleed off the edge of your document should extend to the Bleed.



← **Bleed** = The extra extension of your backgrounds and graphics beyond the Trim Edge allows for accurate cutting.

Fold

## INSIDE BOTTOM

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